

# ***MiCEP Board Meeting***

## ***Meeting Minutes***

October 3, 2017

### **I. Call to order**

Called to order the regular meeting of the MiCEP Board at 3:00 PM on October 3, 2017 at H Hotel, Midland, MI.

### **II. Roll call**

The following persons were present: Barry Hall, FSU; Leah Melichar, FSU; Deb Coats, KVCC; Angie Buyer, FSU; Chris Marx, Davenport; Sandy Stoddard, FSU; Penny Aldrich, Baker; Laura Percival, Kirtland Community College; Deedee Staley, FSU

### **III. Announcement of Board Nominations**

Nominee must be a member with an individual or institutional membership. Some members have moved around to difference position and there has been one new addition: Rob Spohr has stepped in as post-secondary at large.

### **IV. Recognition of Committee Members**

- a) Communications Committee – Leah Melichar, Barry Hall, Deb Coates
- b) Conference/Professional Development – Chris Marx, Deedee Staley, Angie Buys
- c) [Open issue/summary of discussion]Elections/Nominations Committee – Dr. Deedee Staley, Dr. Rick Smith, Chris Marx, Rob Spohr, Lisa Jacobs
- d) Finance Committee – Sandy Stoddard, Rob Spohr
- e) Legislative Committee – Dr. Julie Lavender, Dr. Peni Aldrich
- f) Membership Committee – Laura Percival, Lisa Jacobs

### **V. Introductions**

### **VI. Review of Board Responsibilities & Annual Report For All Committees; Treasury Report, Secretary Report**

- a) Treasury Report
  - 1. We have approximately \$4,000 in the savings account. We should clear about \$2,000 for this year's conference.

b) Communications Committee

1. MiCEP listserv is up, update website (that is hosted by NACEP), and produce an electronic newsletter biannually. Please share the great things that are going on at your institutions that we can highlight in the newsletter.

c) Membership

1. Advertise the value of membership.
2. Kirtland hosted a seminar on this at HSC Grayling.
3. Give out an award next year. Exemplary Program. Teacher. Pathway Program (borrow from MACRO website – have a sessions for them to be present at conference.)
4. Give our recognition at the state breakfast at NACEP.
5. Conference – 64 signed up with a goal of 60. 2018 MiCEP Conference date is July 25-26 at the H Hotel.
6. Peni suggested a conference summary, NACEP summary, and membership allocation attached to a “save the date” for next year sent out to the entire mailing list.
7. Board needs to capitalize on changes at NACEP and EMC.

**VII. Webinars and Trainings for 2017/2018**

- a) Program Spotlight
- b) Regional for areas that are requesting information.
- c) Topics of interest – articulated credit, DE/CE vs AP, publicize NACEP webinars.

**VIII. Other**

- a) **Board meetings – second Tuesday of the month at 1:00-2:00 (1 hour max).**
  1. **Come up with a template for committee reports for members to submit before hand.**

- b) Business meeting @ 4:00**
- c) Ask NACEP if they are changing their name and look at changing our name to Michigan Alliance of Concurrent Enrollment Partnerships**
- d) We are an official state chapter of NACEP**

*Meeting adjourned the meeting at 4:06 PM.*

*Minutes submitted by: Laura Percival, Kirtland Community College*