

OADEP Meeting

Date: 12/12.22 **Time:** 10am - 2pm **Location:** Otterbein College

Attendees

Michele Brown, Nadia Leary, Christine Denecker, Liz Cicchetti, Ann Warner, Becky Slack, Adriana Italiano, Deanna Heermann, Kelli Revealing-Cobb, Niki Diederich, Sharon Schroeder, Penny Sturtevant, Carly Bosekner, Becky Harr, Pam Allen

Agenda

Last Meeting Follow-up / Old Business

1. **Conference followup**
 - a. Big Thanks! To Findlay for all their help.
 - b. Things overall went well.
 - c. Add more options for online conversations and audience participation/ questions.
 - d. Have starter questions for the end of conference open discussion groups
 - e. Should there be a periodic online discussion for various groups?
 - i. Sharon will send out a new message / invite about the list serve options
 - f. Penny will get a \$50 gift card for Beth Stewart from Findlay University for all her work on the conference.
 - g. Michele will follow up to make sure Jason, our keynote, received his stipend
 - h. Penny will follow up on powerpoints, and session recordings and try to get this collected and to Sharon for posting on the website.
 - i.

New Business

1. **Ohio Department of Higher Ed Update, Beckey Harr**
 - a. ODHE is working on the Annual report.
 - i. It is due out December 31.
 - ii. 21-22 is the highest enrollment ever in CCP over 78,000 students.
 - iii. Still need to focus on underrepresented populations as they have not had a desirable increase in participation. This will be the **main focus** as ODHE moves forward.
 - b. Course delivery Mode
 - i. Online enrollment is a little small but is still at 36%, but still a large portion of the participation and likely will remain a strong choice for many.
 - ii. Highest enrollment is a HS credential teacher delivering the curriculum on the HS campus at 40%
 - c. Cost effectiveness Report
 - i. Due December 31

- ii. Will look at cost savings to parents, cost to HS and Higher Ed.
- d. College & HS Alliance Grant that studied the state of dual enrollment in Ohio should go live on the ODHE website in January.
- e. ODHE plans to use all this information in addition to working with districts and students on how to increase enrollment in CCP from the underrepresented group.
- f. Online ODHE Resources for CCP
 - i. Many resources have been updated and are being posted on the ODHE website.
 - ii. If you can find a resource, please reach out to ODHE. Some of the postings are taking time to post.

2. Two New members to our OADEP Board

- a. New 2 year person, Cal Morris from Marion Tech.
- b. New 4 year private Carla Coon from Ashland University

3. 2023 Conference Proposal & Information

- a. Discussion of Proposals
 - i. The conference will be held at the Blackwell on the Ohio State Campus on **November 2 & 3, 2023**
 - ii. Who are our attendees? Higher ed. / K-12
 - 1. Kelli and Penny will work together to filter this information. Penny will bring this to the January meeting.
 - iii. How can we dispense the information and duties for the conference as we grow the conference and meet the OADEP group needs.?
 - 1. Institutional Reps?
 - iv. How can Penny carry out the duties as the Board members think about what we want and can do for the conference? Continue to think on this as we develop the conference.
 - v. Michele & Kelli will be the logistics of the day persons.
 - vi. See conference Timeline that Jackie developed. It is attached to the email
 - vii. OADEP members who would like to do more could become part of the conference committee.
 - 1. Deanna will send Penny the name and email of the Otterbein volunteer.

4. Webinar Planning (Melissa)

- a. Create a more comprehensive planning of topics, so not on the fly month to month.
- b. Webinars
 - i. Lots of ideas
 - 1. First webinar will be January 26, 2023 3pm to 4pm will be a short beginning presentation to include membership fees and listserv information. Then there will be breakouts for listserv groups led by

the institutional reps, The reps will have some starter talking points.

2. **February 23rd webinar, topic TBD**
3. March 30th webinar will be a business meeting
4. **April webinar date TBD**
5. Extra webinar Ideas
 - a. ODHE update,
 - b. Improving CCP
 - c. Auditor's Report
 - d. Underrepresented Students
 - e. Creative options on how to offer CCP Courses
 - f. Student expectations
 - g. How to market CCP
 - h. How to have hard conversations with parents / students.
 - i. Research on CCP
6. Webinar Administration Plan
 - a. Nadia (president elect will direct the meetings for each month's webinar presentations.
 - i. She will set up a meeting this week to get the January planning started.
 - b. Adriana Tolle will set up Zoom links for the meeting
 - c. Institutional Reps will help with communication to their constituents.
 - d. **Melissa Tolle will work with Nadia on the planning and organizing of the webinars**
 - e. Penny will look into the cost for Zoom for the future to support the Webinars.

5. **Membership fees (Kelli)**

- a. How do we maintain a healthy budget and honor a fee that is reasonable for membership?
- b. Go to institutional membership
- c. Same fee for all.
- d. Think of the inflation.
- e. Make a proposal at the January Board Meeting so it can be messaged out for Budgeting by the membership.

6. **Executive Clerk Questions (Penny)**

- a. Please keep Penny in mind as you have OADEP duties that need support.
 - i. If in quick need of a response call or text her at 740-816-1360
 - ii. The Board retreat will be in June at the Brickhouse Blues in Dublin.

1. Penny will put out a survey on the best date and begin to get the set up started for the event.
 2. June 8/9 or 15/16
 3. Tom and Nadia have information on Brickhouse to help
- iii. Penny will do research on our Tax exempt status and report back at the January or February Board.
1. How is our status filed?
 2. Are we limited to a \$50,000 balance?
 3. How do we get a tax exempt form for purchases?

7. Elections (Deanna)

- a. Deanna will put out nominations for the open board positions in January. Nominations will be due by Friday January 13th They will be voted on in February and announced at the March 30th webinar.
- b. Open positions
 - i. President Elect
 - ii. Treasurer
 - iii. Secretary
 - iv. 4 year Public Institution
 - v. Public Secondary School
 - vi. Private Secondary School

8. Communications Chair

- a. How can Adrianna better serve communication needs of OADEP and not create a larying issue?
 - i. Things to consider (As we build this position)
 1. Social media
 2. Tjaml upi ptes
 3. Advertozomg
 4. Future Newsletters
 5. Templates
 6. Recruitment
 - ii. For now we will make decisions meeting by meeting.
 - iii. Adrianna is going to send out a Save the Date announcement for the January Webinar.

9. Research Options

- a. How can we be a part or support of research on dual enrollment. Creating our organization to be even more of a leader in Ohio dual enrollment.
 - i. Can we sponsor a grad student doing research?
 - ii. How can we be more of a voice/support to ODHE?
 - iii. If you have questions for discussion from the Auditors report send them to Becky Harr and Michele Brown for discussion at a future meeting.

Notes

- Issues for Board retreat
 - Job descriptions.
 - Do we want one of the public secondary positions to be held by a vocational representative and one by a comprehensive HS representative?
 - Do we want to set up the secretary and treasurer rotation on alternate years so they are not up for new seats at the same time?
 - Discuss if we should purchase a Zoom membership for OADEP.
 - Follow up on how to support future dual enrollment research.
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Next Meeting Date

January 20th at 2023

11am to 12:30

On Zoom:

<https://osu.zoom.us/my/osu.academy.mcb?pwd=cHQ5VIB4cjl4d0Y2RmJyVW1sLzIxZz09>