

#### NACEP Accreditation Institute

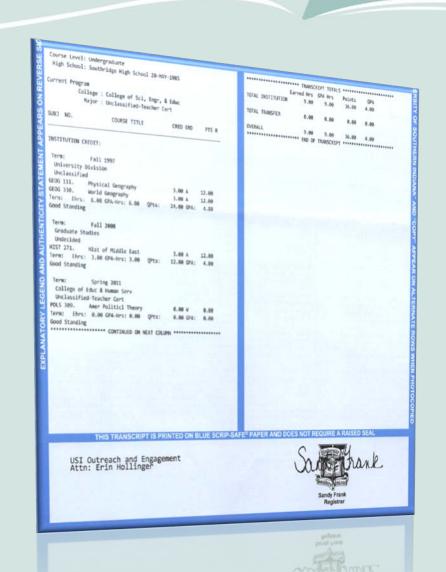
Student and Partnership Standards

#### Student Standards

- Student 1 Registration and transcripting policies and practices are consistent with on-campus
- Student 2 Process to ensure course pre-requisites are met
- Student 3 Students are advised about benefits & implications, college policies and expectations more proactive
- Student 4 Students have access to Learning Resources and Student Support Services

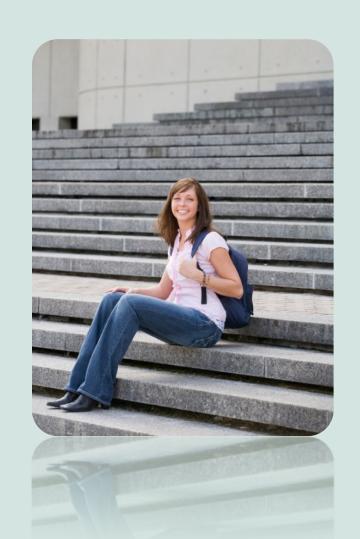
#### **S1** Required Evidence

- 1) Official letter from Registrar verifying compliance with the standard
- 2) Student transcript
- 3) Registration calendar for CE



#### **S2** Required Evidence

- 1) Published outline of registration process provided to students and schools including any prerequisites for each college/university course administered through the CEP.
- 2) Description of process used to verify that students meet prerequisites.



#### S3 Required Evidence

- 1) Materials addressing: <u>student conduct policies</u> such as academic integrity, consequences of plagiarism and academic dishonesty; <u>advising issues</u> such as prerequisites, course load, grading standards, transferability, impact on financial aid; and <u>processes</u> such as registration, withdrawals, and credit transfer; <u>legal rights</u> under FERPA and ADA.
- 2) Description of process for advising students (who, what, when, how)

#### **S4** Required Evidence

- 1) Description of the learning resources available to CE students and how they are informed.
- 2) Description of the student support services available to CE students and how they are informed.

### Student Standards Questions



### **Partnership Standards**

Partnership Standard 1 (P1) The concurrent enrollment program aligns with the college/university mission and is supported by the institution's administration and academic leadership.

Partnership Standard 2 (P2) The concurrent enrollment program has ongoing collaboration with secondary school partners.

# What the Review Team Looks for in the Partnership Standards

#### P1 Required Evidence

- 1) Organization chart
- 2) CE staffing, including services provided by other college depts.
- 3) Listing of all Faculty Liaisons; description of Faculty Liaison role, including liaison procedures and practice guide/handbook.
- 4) Description of how CEP aligns with College/university mission, strategic plan or other guiding document. Program Director and Chief Academic Officer will sign the NACEP Partnership Form or provide a letter that both individuals sign.

# What the Review Team Looks for in the Partnership Standards

#### P2 Required Evidence

- 1) Description of the ongoing collaboration between the CEP partners and the roles and responsibilities of each stakeholder.
- Sample MOU or partnership agreement between College and School District.

### Partnership Standards Questions

