NACEP Accreditation Institute

## Student and Assessment Breakout Cap Fed A

## Student Standards 101

Student 1 - Enrollments and grades recorded on official transcript. Registration, withdrawal, grading and transcript policies consistent with on-campus policies.

Student 2 - Comparable course pre-requisites and placement procedures.

Student 3 - Student handbook or equivalent.

## What the Review Team Looks for in the Student Standards

## S1 Required Evidence

1) Official letter from the college/university registrar verifying compliance with the standard.


## What the Review Team Looks for in the Student Standards

## S2 Required Evidence

1) Published outline of registration process provided to students and schools including any prerequisites for each college/university course administered through the CEP.
2) Description of process used to implement any prerequisite requirements.


## What the Review Team Looks for in the Student Standards

## S3 Required Evidence

1) CEP publication addressing topics including, but not limited to, college/university student conduct policies such as academic integrity, consequences of plagiarism and academic dishonesty; advising issues such as prerequisites, pre-testing, course load and grading standards; and processes such as course cancellation, registration and credit transfer.


## Assessment Standards 101

For both CEP and on-campus sections....
Assessment 1 - Consistent learning expectations and outcomes.

Assessment 2 - Consistent grading scales.
Assessment 3 - Consistent methods used to assess student work.

## What the Review Team Looks for in

## the Assessment Standards

## A1 Required Evidence

1) Paired syllabi from on campus and CEP sections-one paired example from one course per discipline, with standards of achievement highlighted.
2) NACEP Assessment Standard form or statement addressing the standard, signed by faculty from each discipline offered by the CEP.

## What the Review Team Looks for in the Assessment Standards

## A1 Required Evidence, cont.

3) A detailed description of processes and implementation used to assure standards of achievement are the same in CEP and on campus sections of corresponding courses. Include a description of how syllabi are reviewed, changed and approved.

## What the Review Team Looks for in

## the Assessment Standards

## A2 Required Evidence

1) NACEP Assessment Standard form or statement addressing the standard, signed by faculty from each discipline offered by the CEP.
2) A detailed description of processes and implementation used to assure grading standards are the same in CEP and on campus sections of corresponding courses.

All writing assignments are subject to peer r
GRADING SCALE:
90-100 $=\mathbf{A}$
$80-89=B$
$70-79=C$
60-69 = D
Below $60=\mathrm{F}$
USI does not use minus grades.
PUNCTUALITY: All assignments will be c
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## What the Review Team Looks for in

## the Assessment Standards

## A3 Required Evidence

1) Paired student assessments or syllabi from on campus and CEP sections-one paired example from each discipline for side-by-side comparison.
2) NACEP Assessment Standard form or statement addressing the standard, signed by faculty from each discipline offered by the CEP.
3) A detailed description of the processes and implementation used to assure assessment methods are the same in CEP and on campus sections of corresponding courses.

