

Now What? Preparing a Timeline

Starting from what you've done already on the readiness assessment worksheets – now create an action plan for the next one-two years on how you will get it done.

Examples

- Fall Year 1- Identify & Train faculty liaisons, liaisons prepare a template syllabus for high school instructors
- Spring Year 1- Collect syllabi from all sections, get liaisons to each do at least one site visit
- Summer Year 1- Liaisons do F2, review all syllabi
- Fall Year 2- Liaisons do F3 around syllabi alignment, more site visits
- Spring Year 2- Collect Assessment Samples from all sections, administer end of course surveys
- Summer Year 2- Liaisons do F3 around assessment alignment

Top Five Things for Thinking Like a Peer Reviewer

- 1. Be direct but be descriptive.
- 2. Don't overload your reviewer with hundreds of documents.
- 3. Remember to follow the formatting guidelines.
- 4. Ask yourself... "As an outsider...does this all make sense?"
- 5. This is your chance to show your program is exemplary...choose your best examples that illustrate the strength of your application.

Questions / Comments

