Exemplary Accreditation Applications for NACEP

## "START EARLY!" By Familiarizing yourself with the NACEP Accreditation Guide.

Application should only include "Concurrent Enrollment Programs (CEP)" as defined by NACEP

Files uploaded to Box should be organized and label for the standards & evidence they represent

Program Description should provide the information needed to understand your program Each Coversheet should provide a concise description of how the submitted evidence proves the program is meeting the standard

All Evidence referenced for each standard should be easy to locate in the folder

Only the evidence needed to fully prove each standard is being met should be supplied Evidence for every standard must represent policies and practices currently in effect.

Compare each final coversheet with its corresponding standard and the evidence provided to prove compliance

Ask a colleague to read your application and compare it with the Accreditation Guide requirements

Try to think like a reviewer when organizing and providing your evidence

## "START EARLY!" BE FLEXIBLE Understanding