



Changing the Culture of a College:

A Journey in Concurrent Enrollment Program Improvement

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Dean of School Partnership Programs

Accelerated College Education (ACE)

Richland Campus: Johnstown, PA



Five (5) Education Centers

Richland

Ebensburg

Somerset

Huntingdon

Blair



Pennsylvania Highlands Overview

- One of 14 community colleges in Pennsylvania
- **Accredited:** Commission on Higher Education of the Middle States Association of Colleges & Schools
- Serve education & workforce needs in Southern Alleghenies 6 county service region
 - Serve 1500 students annually in credit programs
 - Serve 2000 students annually in non-credit through Continuing Education
- Non-residential
- Men's basketball and Women's volleyball teams

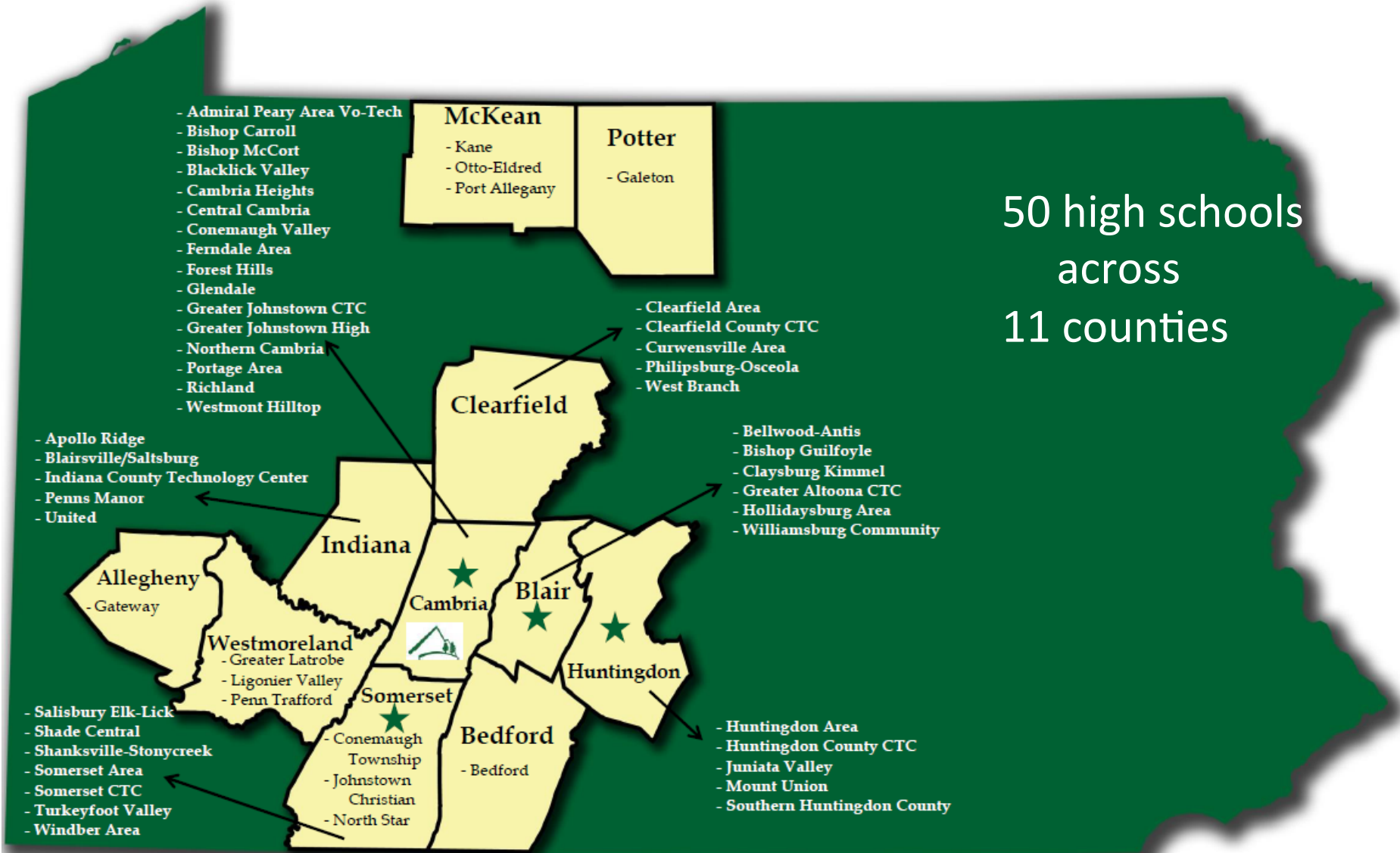


Accelerated College Education (ACE)

- Smallest community college in Pennsylvania
- Largest concurrent enrollment program in Pennsylvania
 - 50 high school partners across 11 counties
 - Student Enrollment: 1,100 – 1,800
 - 264 ACE Faculty members (high school)



ACE Service Region - High School Partners



The NACEP Journey is Launched...2010



Dr. Asonevich, President
Sets the Stage for Change!



Leadership!



Getting Started:

Achieving NACEP Accreditation is **THE** Message

Internal: College

- College's Strategic Plan
- President's Cabinet
- Board of Trustees
- All-College Start Up

External: High School Partners

- Superintendents
- Principals
- School Counselors
- Faculty
- Students

Reconvene ACE Advisory Committee

- New Members!
 - Vice President, Dean of Faculty, **FACULTY**, Admission and Student Activities Directors
- **Goal:** Program Realignment per NACEP 17 Standards
- Mission: Utilize a **SYSTEMS APPROACH!**



Self Study Process 2010-2012

- **Self Study Initiated** spring semester of 2010
 1. Evaluate: Per NACEP 17 Standards
 2. Identify: Strengths and Weakness
 3. Implement: Program Modifications
 - **Strategically and Systematically**
- **Self Study Outcome**
 - Prioritize Standard Weakness
 - Faculty F2, F3 and Curriculum C3
 - Develop Timeline
 - Apply for accreditation in 5 semesters



Priority: Faculty Standard F2/New Faculty

Faculty 2 (F2) The college/university provides new CEP instructors with discipline-specific training and orientation regarding, but not limited to, course curriculum, assessment criteria, pedagogy, course philosophy and administrative responsibilities and procedures prior to the instructor teaching the course.

Deliverable: Developed **Two-Part** system to train newly approved AND continuing ACE Faculty members (high school faculty)



Faculty Standard F2 – Two Parts

- Newly Approved ACE Faculty are required to complete:
 - **Part 1:** Discipline Specific/New Course Orientation
 - Completed online
 - **Part 2:** General Program Orientation
 - Presented at the high school campus



F2/Part 1: New Course Orientation - Online

- [Welcome](#)
- [Syllabus & Assessments](#)
- [PowerPoint](#)
- [New Course Orientation Evaluation](#)
- [Bookmarks](#)

[ENG200 - English Composition II/Studies in Lit](#)

[ENG215 - Creative Writing](#)

[ENG230 - Survey of American Literature I](#)

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ABOUT SSL CERTIFICATES

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Welcome

Welcome to English Composition I

Thank you for deciding to teach English Composition I!

My name is Jeannine McDevitt and I coordinate this course for the college.

The purpose of this course training is to familiarize you with course content, common assessments, site visits, and your administrative responsibilities related to this course. Please print hard copies of all documents, including the ENG110 PowerPoint (right) prior to viewing the orientation presentation. The presentation is designed to provide enough of a course overview so that you will have a comfort level with the course as you begin teaching.

Should you have any questions, comments, or concerns, please contact me at the following:

Jeannine McDevitt
jmcdevitt@pennhighlands.edu
814-262-6421 (office)

Thank you and I look forward to hearing from you!

New Course Orientation Evaluation

Complete this section ONLY if you are a "Newly" Approved ACE Faculty Member

As a newly approved Pennsylvania Highlands ACE Faculty member you need to complete the following:

- 1) Review all the materials included on the new course orientation (syllabus, orientation, assessment etc.).
- 2) Complete the evaluation by clicking on the link: <http://www.surveymonkey.com/s/ACENewCourseOrientation>
- 3) Participate in a phone call with a Pennsylvania Highlands faculty member in the discipline (A faculty member will contact you upon completion of the evaluation).

Bookmarks

[Add a Bookmark](#)

Ungrouped

[APA Style Tutorial](#)

Click on "View tutorial" to see an audio-enhanced presentation about APA Style from the APA.

Syllabus & Assessments

[Add a Handout](#)

Syllabus

[ENG 110 - English Composition I.docx](#) (.docx, 123K)

Assessments

[ENG 110 Recommended Sources.docx](#) (.docx, 15K)

Recommended Sources

[ENG 110 - Argumentative Essay Rubric.doc](#) (.doc, 32K)

[Research Paper Assessment Rubric](#) (.docx, 14K)

This is the common assessment for the 2013-2014 academic year.

[ENG 110 Assessment Sheet for Argumentative & Persu.xls](#) (.xls, 30K)

ENG110 Instructors: Please complete the assessment for the argumentative/persuasive essay. The attachments are the Excel file for entering the data from your argument essays and the Word file that explains the criteria for each category.

[Research Paper Assessment Spreadsheet](#) (.xls, 28K)

This is the spreadsheet to be used with the rubric for the 2013-2014 academic year.

[Go to Main Screen](#)

PowerPoint

[Add a Handout](#)

Documentation Format

[MLA Format](#) (.ppt, 266K)

[APA Format Presentation](#) (.ppt, 378K)

PowerPoint

[Teaching ENG110 in the ACE Program audio.pptx](#) (.pptx, 46402K)

[Go to Main Screen](#)



F2/New Course Orientation: PowerPoint

Teaching ENG110 in the ACE Program

A Presentation by Jeannine McDevitt,
Associate Professor of English, Lead
Instructor of English, ACE Liaison

1 ★ 00:10

The ACE program

- College in high school
- College credit for classes

2 ★ 00:10

ENG110

- English Composition I
- Foundational skills course

3 ★ 00:14

Every other college course relies on this one.

4 ★ 00:18

Student need these skills for college success.

5 ★ 00:29

IMPORTANT!

- When you teach in the ACE program, you are not just preparing students for college; you are teaching a college course.

6 ★ 00:41

pennsylvania HIGHLANDS
COMMUNITY COLLEGE

7 ★ 00:40

Course Delivery

- The student must receive a copy of the ENG110 syllabus
 - It may be incorporated into your course syllabus or
 - It may be handed out separately.
- Students must be informed about the content of ENG110.

8 ★ 00:43

You may do more than what is in the syllabus

- But you may not do less!

9 ★ 00:12

Course Content: What are the requirements?

10 ★ 00:08

Five short essays (2-3 pages); one must be the argument essay.

- Choose from narration, description, exemplification, causal analysis, division and classification, definition, comparison/contrast.
- All must write the argument.
- You may assign additional types of writing, and you may assign more than five short essays. The writing of five essays (including the argument) is the minimum requirement.

11 ★ 00:53

Grammar and mechanics review component

- Need for review
- Need for some form of practice
- Need for feedback to students about their papers

12 ★ 02:06

Course Content: Research

- This component includes the entire research process
 - Choosing and narrowing an appropriate topic
 - Finding sources
 - Working with sources
 - Critical thinking
 - Synthesis
 - Documentation (MLA and APA), THEN:

13 ★ 01:24

The Analytical Research Paper

- Preliminary assignment: outline, annotated bibliography, sample notecards
- Rough draft review
- Final draft

14 ★ 02:11

The Analytical Research Paper

- Student must reach a conclusion based on evidence and state it in a thesis statement.
- Student must support the conclusion with credible evidence.

15 ★ 01:18

Assessment

- Your ENG110 must be the equivalent of the ENG110 course on campus.

16 ★ 00:22

The outcomes are the basis of assessment.

17 ★ 01:06

How do we know if the outcome has been achieved?

18 ★ 00:43

Outcome 2: Research

19 ★ 00:17

How do we know when Outcome 2 has been achieved?

20 ★ 01:33

Outcome 3

21 ★ 00:33

How do we know that Outcome 3 has been achieved?

22 ★ 00:31

Common Assessments: Why?

23 ★ 00:11

Accreditation

24 ★ 00:43

Are we doing what we claim to do?

25 ★ 00:36

Evaluation

26 ★ 01:20

Grading Scale

27 ★ 00:11

Questions?

28 ★ 00:46

F2/New Course Evaluation via Survey Monkey

ACE New Course Orientation Evaluation

***1. Please type in your name**

***2. Please click on the name of your high school**

Other (please specify)

Thank you for completing the ACE New Course Orientation. We are very interested in your opinion. Please complete the short evaluation about your experience.

4. Please rate the topics from your orientation session. Choose the best answer that applies.

	Very Helpful	Helpful	Somewhat Helpful	Not Very Helpful	Not Helpful at All
Course Philosophy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Course Curriculum	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assessment Criteria	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Administrative Procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

***5. What information was most helpful?**

***6. Which topics do you need to know more about?**

***7. What can we do to improve the New Course Orientation**

Thank you for your participation!

F2/Part 2: General Orientation Held at the High School Campus

Required: New and Continuing ACE Faculty members

Agenda

- NACEP Accreditation
 - a. Awarded April 2014
- Course Curriculum
 - a. Syllabi
 - b. Pedagogy/Philosophy
 - c. Common Assessment
- Administrative Responsibilities
 - a. Grade Entry
 - b. Credentialing
 - c. Student Course Survey
- New Course Orientation (Required)
- Site Visit
- Annual Discipline-Specific Meeting
 - a. Attendance required annually (only one event):
 - i. October 16, 2014/Richland campus
 - ii. April 16, 2015/Richland Campus
 - iii. Via Technology
- Questions/Complete Evaluation



Priority: Faculty Standard F3

Annual Discipline Meeting

Faculty Standard F3 - The CEP provides annual discipline-specific professional development activities and ongoing collegial interaction to address course content, course delivery, assessment, evaluation, and/or research and development in the field.

The CEP **ensures** CEP instructor participation.

Deliverable:

1. Hold on-campus Annual Discipline meetings **AND**
2. Develop online Annual Discipline meetings to **ensure** participation of ACE Faculty across 11 counties.



Faculty Standard F3/Annual Discipline Meeting On Campus

- Annual Discipline Meeting held on the College Campus
 - Offered fall and spring



Faculty Standard F3/Annual Discipline Meeting – On Campus Breakout Sessions

- Breakout Sessions by Discipline
 - Sub-Discipline
 - Humanities
 - Art, Music, Foreign Language
 - Natural Science
 - Chemistry, Physics, Astronomy



Technology, Computer Science



Faculty Standard F3/Annual Discipline Online, by Discipline

Agenda

ACE Faculty Discipline-Specific Session

English: COM 101 Communications

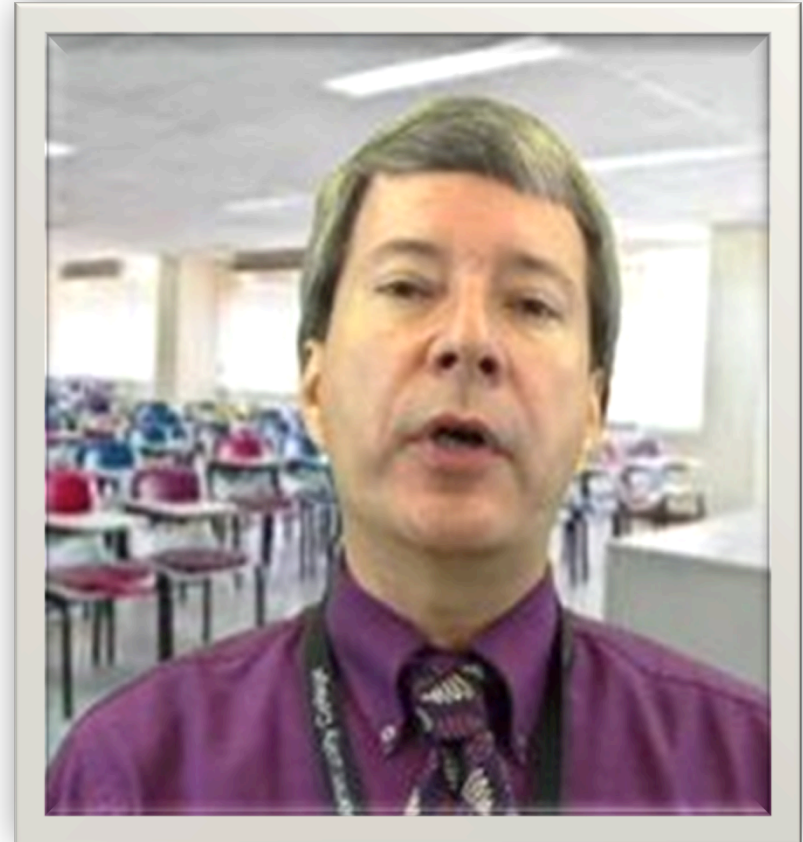
October 16, 2014

- I. Welcome and greeting
- II. Review of course syllabi
- III. Review of specific speech types and requirements
- IV. Review of Full Sentence Outlines as required by syllabus and needed for TRAC DAT
- V. Research and Development: Video recording students

Bourhis, J., & Allen, M. (1998). The role of videotaped feedback in the instruction of public speaking: A quantitative synthesis of published empirical research. *Communication Research Reports*, 15(3), 256-261.

Results of a meta-analytic study that examined twelve published studies indicated the use of video recording to provide feedback to students in public speaking courses resulted in better content of student speeches, greater acquisition of public speaking skills, better performance on objective tests, and more positive attitudes toward the course in public speaking. In addition, no statistically significant increase in anxiety is experienced by students when video technology is unitized in the classroom.

- VI. Establishment of the ACE PUBLIC SPEAKING VIDEO DATABASE
- VII. Questions?



Faculty Standard F3

On Campus versus Online

Same Meeting!

On Campus – In Person

- Same Agenda
- Lead Faculty - Facilitator
 - In Person
- Handouts
- Complete Evaluation
 - After Session

Online – Via myPEAK

- Same Agenda
- Lead Faculty – Facilitator
 - Video
- Handouts
 - Available online
- Complete Evaluation
 - Online

Priority: Curriculum Standard C3/Faculty Site Visits

Curriculum C3 - Faculty site visits ensure that college/university courses offered through the CEP are the same as the courses offered on campus.

Deliverables:

1. Developed Site Visits Reports/Observation Forms and Scoring Rubrics
2. Increased the number of site visits
 - 80 – 100 annually
3. Completed Site Visits in **ALL** 12 disciplines



Culture of Change: Internal College Commitment to ACE Program Personnel

2010

- 1 Associate Dean
- 1 Faculty Coordinator
- 3 Faculty Liaisons
- 1 Office

2014

- 1 Dean
- 1 Program Assistant
- 2 Faculty Coordinators
- 15+ Faculty Liaisons
- Office Suite

2014

ACE Program works with virtually every department of the College:

Admissions, Registration, Student Services, Information Technology, Bursar/
Business Office, Student Activities, External Affairs, and Library



Culture of Change: External

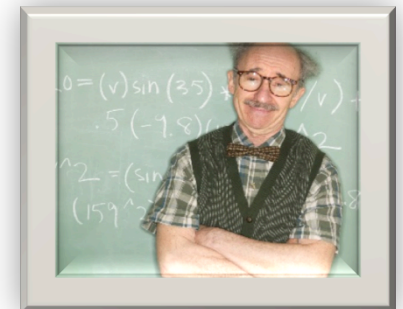
Community:

- Significant increase in requests for partnerships and “unique” programs
- ACE Plus Programs
 - ACE/Associate in High School Program
 - Associate in General Studies
 - Four (4) graduates 2014
 - 140 students enrolled
 - ACE/Career & Technology Pathway
 - Technology Management



Final Word of Caution!

- Internal- Group Dynamics
 - 1/3 will support
 - 1/3 will eventually support
 - 1/3 will NEVER support
 - **Solutions Only Zone!**
- External - ACE Faculty high school faculty
 - May not comply
 - Decertification



Accreditation Awarded April 2014!





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