

CCP 101: I'm new to CCP!

A crash course in law/policy

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- Athletic Eligibility (See www.OHSAA.org for more info)
- Data Reporting (3333-1-65.5)
- Duties of the Chancellor and Superintendent (ORC 3365.15)
- Program Waivers (ORC 3365.10, 3333-1-65.10)
- Transportation Reimbursement (ORC 3365.08)

Only 75 minutes! What didn't make the cut...

- Overview
- Marketing
- Student Admission/Eligibility
- **What's New!**
- Course Delivery
- Cost
- Payment Process
- CCP Resources
- Q&A

*Reference to which law/rule applies in red throughout –
ORC 3365 = law; 3333-1-65 = rules*

Today's Agenda

- **Rules (3333-1-65)** do not restate the **law (ORC 3365)**
 - Example: Letter of Intent Date; Option A vs Option B
- **ODHE website** does not include all info on **ODE website**
 - Example: Non-public student funding process
- **Definitions (ORC3365.01; 3333-1-65)**
 - School = secondary school, public, non-public
 - Non-public = private, non-chartered private, home school
 - College = College, University, public or private, 4 year, 2 year
 - Textbooks include paper and electronic and other purchased coursework materials
 - Fees include, but are not limited to, costs or fees charged for postsecondary enrollment application, activities required by the postsecondary institution that may enhance a student's likelihood of academic success, course-related or laboratory fees
- **Early Colleges (ORC 3313.6013)**
 - Can apply for a CCP exemption waiver; if not, then follows CCP

But first...

- Open to 7-12 graders (**ORC 3365.033**)
- Earn up to 30 credits per year (120 credits max) (**3333-1-65.2**), includes summer (begins academic year) (**3333-1-65.11**)
 - $30 - (\# \text{ of HS only courses} \times 3) = \# \text{ credit hours (ch) per year}$
 - Graduating seniors ineligible for summer (**3333-1-65.11**)
- Classes are taught on campus, online, at high school
 - 3+ ch college class = 1 HS unit (**3333-1-65.2**)
 - HS credit counts towards graduation/subject area requirements; if no comparable course, then elective credit (**ORC 3365.12**)
 - *CCP HS Graduation Course Substitution Crosswalk (ODHE website)*
 - Courses are non-remedial, nonsectarian, does not include AP, IB (**ORC 3365.02, 3365.12**)
 - **ELIGIBLE COURSES (ORC 3365.03, 3333-1-65-12)**

CCP Overview

- Provide notice of program to students and parents by **Feb 1** via website, letter home, course booklet, student assembly, or information night, which includes **(3333-1-65.1, ORC3365.04)**:
 - **Costs**
 - No cost @ public; potential cost @ private
 - Economically disadvantaged; school determines
 - Non-public funding (if applicable) application – due **April 12 (ODE website)**
 - *Changes each year – will fall in the middle of the month (last year was April 13)*
 - **Criteria for participation**, includes but not limited to:
 - Counseling session with school counselor
 - Notice of Intent date, **April 1 (ORC 3365.03)**, can submit beginning **Feb 15 (3333-1-65.1)**
 - *Schools do not have to approve late requests, however the student can appeal it to the school district (previously the state)*
 - **Information regarding student participation options**, including
 - Course list offered at HS and by who; students are not limited to those options
 - Enrollment at multiple colleges is possible; encourage to review course catalogs
 - Option to participate over summer
 - Student responsibility to notify all involved if he/she moves out of the district
 - **Deadlines for participation**, including summer term
 - **Designated point of contact**

Marketing: Schools

- Host one information night for parents with all partnering colleges within 30 miles between **October 1 and Feb 15 (3333-1-65.1)**
 - Can use as the counseling session as long as alternate dates are provided
 - Non-public schools must include information on how to apply for funding
- Promote on website (**ORC 3365.04**), including details of current agreements with colleges
- Develop model 15/30 ch course pathways and publish with school's course offerings (**ORC 3365.04, 3365.13**)

Marketing: Schools

- Post opportunity on website, including **(3333-1-65.1, ORC3365.05)**:
 - Courses offered at schools
 - Link to academic program degree requirements
 - Criteria for student admission
 - Timeline for application submission
 - Timeline for course registration each term
 - **Level I Course List**
- Partner with schools to provide
 - Information session **(ORC 3365.05)**
 - 15/30 ch model pathways **(ORC 3365.13)**

Marketing: Colleges

- Provide counseling services to students and parents that includes **(ORC 3365.04)**:
 - Program eligibility
 - The process for granting academic credits
 - Any necessary financial arrangements for tuition, textbooks, and fees
 - Criteria for any transportation aid **(ORC 3365.08)**
 - Available support services
 - Scheduling
 - Communicating the possible consequences and benefits of participation **(see ORC 3365.04 for complete list)**
 - **Consider adding CCP Probation and Dismissal Policy (Underperforming Students, ORC 3365.091, 3333-1-65.13)**
- Notify student prior to registration, maximum hours allowed **(3333-1-65.2)**

Student Admission/Enrollment: Schools

- Law prohibits setting higher admission requirements (**ORC 3365.05**)
- **STUDENT ELIGIBILITY & ASSESSMENT (ORC 3365.03)**
- Classroom placement decisions are determined by the institutions policies.
- Students admitted do not have priority registration; but once enrolled in a course cannot be displaced (**3333-1-65.3**)

Student Admission/Enrollment: Colleges

- Assigns an academic advisor, providing contact information, office hours and how to schedule an appointment
- Mandatory meeting between Advisor and student to review
 - Academic resources available and how to access
 - Advisor availability
 - Student Handbook
 - Code of Conduct
 - Academic impact of dropping a course after the prescribed no-fault date

Reference: **3333-1-65.3**

Student Admission/Enrollment: Colleges

- Each institution shall issue
 - **Pre-term notice of admission**, including course registration and credit hours, sent no less than 14 days prior to the first day of class to student, parent, school
 - **Confirmation of course enrollment**, listing courses, credit hours and payment option selected, not less than 21 days after the first day of class to student, school
 - Information on how the student can complete a **course evaluation**
 - An **enrollment roster to the school** along with the 100% refund and W dates

Reference **3333-1-65.2, ORC 3365.05**

Student Admission/Enrollment: Colleges

- Upon receipt of pre-term notice, verify each student has not gone over the allotted hours per year/lifetime. If exceeds, school notifies student of issue; gives choice to either change schedule or self pay for course to be in compliance (3333-1-65.2)
 - If a course exceeds the limit, and student opts to self pay, entire course is self pay – no splitting payment option
 - Ensures enrollment in CCP course does not circumvent taking required end of course exams
 - Does not disadvantage student in class standing or grades because of CCP enrollment
- **Monitor for Underperforming Students (ORC 3365.091, 3333-1-65.13)**

Student Admission/Enrollment: Schools

1. Information nights October 1 – Feb 15
2. Students/Parents notified no later than Feb 1
3. Students notify by April 1 that they want to participate
4. Students complete Eligibility Testing (if needed)
5. Counselors meet with students prior to applying
6. Eligible students apply by college deadline
7. Non-public students apply for funding by **Friday, April 12**
8. College sends status letter to student; if accepted completes placement testing, academic advisement
9. College sends pre-term (14 day) letter to student, parent, school
10. College submits enrollment roster to state within 15 days of the 15th day of the term for billing
11. College sends course enrollment (21 day) letter to student, school
12. College sends enrollment roster to school by first day of term
13. School verifies student hours do not exceed allowed amount

To Review...

Questions?

Primary Changes, Effective Summer 2018

- Student Eligibility & Assessment
- Course Eligibility
- Underperforming Students

What's New??

STUDENT ELIGIBILITY & ASSESSMENT (ORC 3365.03)

- Three distinct steps
 - Eligibility – statewide
 - Admission – institutional
 - Course Placement – institutional

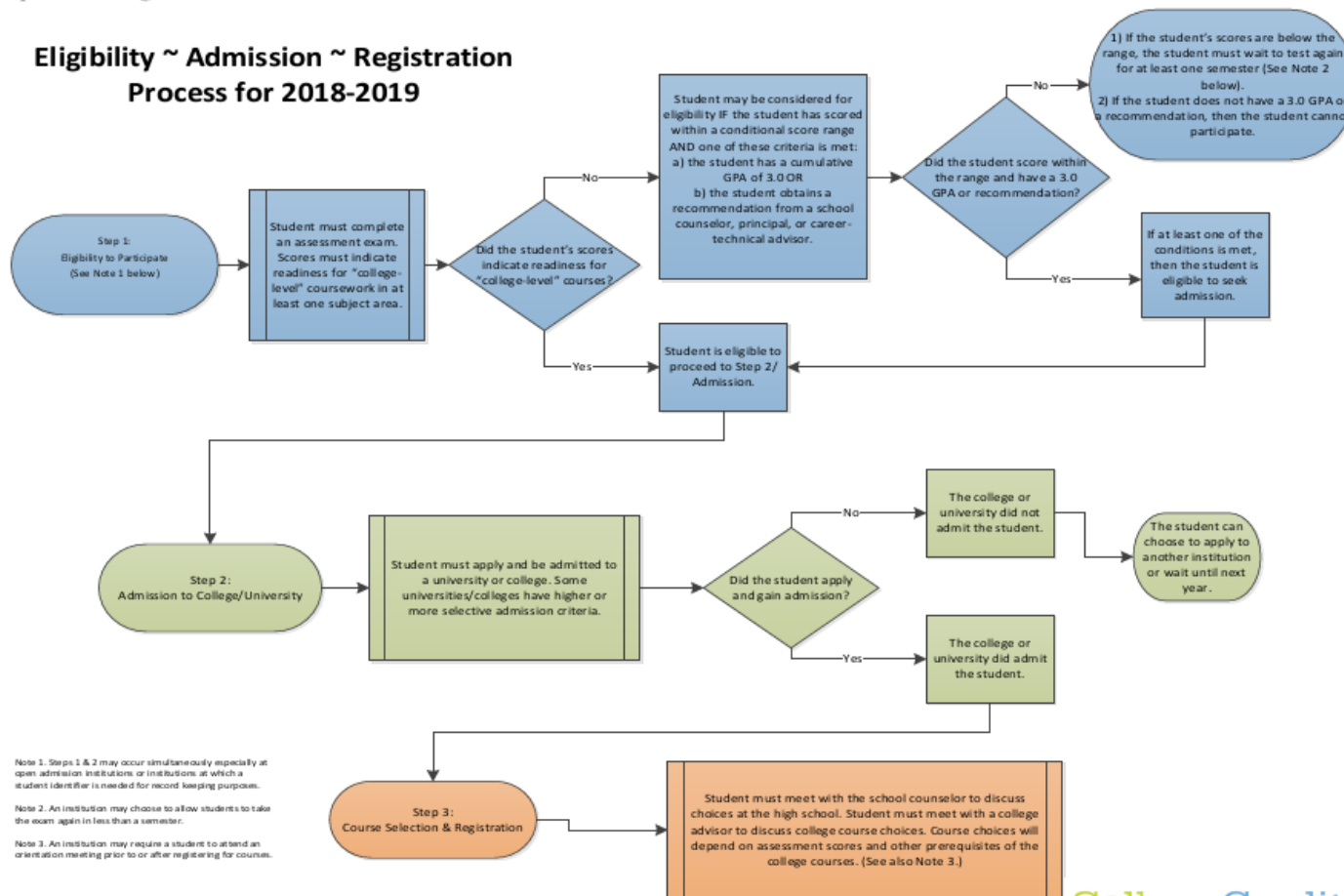
Eligibility does not guarantee **admission**;
Admission does not guarantee **course placement**

CCP: Student Eligibility

College Credit Plus: Student Eligibility Process

Effective Academic Year 2018-2019, a student interested in College Credit Plus must complete the steps in the chart below to determine eligibility, admission, and course placement/registration.

Eligibility ~ Admission ~ Registration Process for 2018-2019



October 2017

Focus on Step One: Student Eligibility

- Allowable exams and threshold scores
- Payment for exams – college responsibility

CCP: Student Eligibility

College Credit Plus: Student Eligibility Assessment Testing

Effective Academic Year 2018-2019, a student interested in College Credit Plus must be considered eligible to participate.

- A student is considered **Eligible** for the program if the student scores at or above the “Assessment Threshold Score” in at least one subtest of an approved assessment exam* in the table below.
- If a student does not score at the Assessment Threshold Score in at least one subtest, but has scored within the “Score Range to be Considered” (calculated as the standard error of measurement), then the student can be considered **Conditionally Eligible** for the program if he/she also meets one of these criteria:
 - ✓ Has a 3.0 cumulative GPA or
 - ✓ Receives a recommendation from school counselor, principal, or career-technical advisor

Exam	Subtest	Assessment Threshold Score (Eligible)	Score Range to be Considered (Conditionally Eligible)
Classic ACCUPLACER	Sentence Skills	88	78 - 87
	WritePlacer	5	4
	Reading Comprehension	80	71 - 79
	College Level Math (CLM)	55	46 - 54
Next-Generation ACCUPLACER	Writing	263	257 - 262
	WritePlacer	5	4
	Reading: UPDATED 4/2/2018¹	250 ¹ (previously 263)	243 – 249 ¹ (previously 256 - 262)
	Quantitative Reasoning, Algebra, & Statistics (QAS)	263	259 - 262
	Advanced Algebra & Functions (AAF)	263	257 - 262
ACT	English	18	16 - 17
	Reading	22	20 - 21
	Math	22	20 - 21
SAT	Evidence Based Reading & Writing	480	450 - 479
	Mathematics	530	500 - 529
ALEKS	Mathematics	46	40 - 45
MapleSoft T.A.	Mathematics	50% of algebra items answered correct (16 out of 32)	12 - 15 correct
PlaceU (WebAssign)	Mathematics	18	16 - 17

*Approved assessment exams are listed in this table and in the “Uniform Statewide Standards for Remediation-Free” document. This document is reviewed annually; check for current version on www.ohiohighered.org/ccp

ELIGIBLE COURSES

(ORC 3365.03, 3333-1-65-12)

- Effective Summer 2018
- Based on stakeholder feedback
- Want to ensure courses lead towards a degree
- Avoid “Random Acts of Dual Enrollment”

CCP: Course Eligibility

Rule 3333-1-65.12 went into effect starting summer term of the 2018-19 academic year, providing a framework for the types of courses that are eligible for funding under College Credit Plus. Please review the rule language for complete details.

1

Level I Courses – “First 15”

For students new to College Credit Plus, they must start with Level I courses for their first 15 credits, which include:

- Transferable courses (Approved CLAG, CTEM, TAG, or equivalent at private college or university)
- Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- Course in a designated technical certificate program
- 15-credit hour or 30-credit hour model pathway courses
- Study skills, academic or career success skills courses
- Internship courses

EXCEPTIONS TO THE FIRST 15

Exceptions may be made for students to continue with courses in the same subject or for students that test directly into a Level II course.

Students who have obtained the required scores on AP or IB course examinations may count those course hours toward the First 15.

2

Level II Courses

Once students have completed the First 15, they can move on to Level II.

- Level II courses are any other college courses for which students meet the prerequisites.
- Students are encouraged to continue working toward the certificate or degree pathways started in Level I.

Non-Allowable Courses

These courses are not permitted under College Credit Plus:

- Applied courses with one-on-one private instruction
- Courses with high fees (\$750 or more, starting spring 2013)
- Study abroad courses
- Physical education courses
- P/F or S/U graded courses (unless the course is an internship or is a transferable course with the same grading scale for all students enrolled)
- Remedial courses
- Sectarian religion courses

- Level I – First 15
- Allowable & Non-allowable Courses
 - “Exceeds” Amount: \$750 (to be reviewed annually)
- Exceptions
- Secondary school – verify correct enrollment based on pre-term notices
- Colleges – send pre-term notices on time and to the correct person

CCP: Course Eligibility

Underperforming Students, ORC 3365.091, 3333-1-65.13

- Effective Summer 2018
- CCP Probation and CCP Dismissal

CCP: Underperforming Students

Rule 3333-1-65.13 went into effect starting summer term of the 2018-19 academic year, providing a definition of underperforming students and regulations for probation and dismissal from the College Credit Plus program.

PLEASE NOTE: This rule does not alter, supersede, or affect any college or university policy/procedure on satisfactory academic progress.

CCP PROBATION

A student is placed on CCP Probation when he or she either:

- Has earned lower than a cumulative 2.0 GPA in College Credit Plus courses.
- or
- Withdraws from, or receives no credit* for, two or more courses in same term.

While on CCP Probation, the student:

- May only enroll in one College Credit Plus course for one college term (semester or quarter).
- May not enroll in the college course in the same subject in which student previously earned D or F or received no credit.*

CCP DISMISSAL

A student is placed on CCP Dismissal when the student has failed to increase his or her GPA to above a 2.0 in College Credit Plus courses during the CCP Probation term.

- While on CCP Dismissal, the student may not enroll in any College Credit Plus courses for the following college term.
- After one college term on CCP Dismissal, the student may submit an appeal to request the secondary school to allow student to participate in College Credit Plus.

APPEALS

Probation Appeals:

- A student on CCP Probation may only appeal the ability to take a course in the same subject in which he or she previously earned a D, F, or received no credit.*

Dismissal Appeals:

- After one college term on CCP Dismissal, the student may submit an appeal to the secondary school to allow the student to participate.
- The secondary school shall determine whether the student may continue on CCP Dismissal, move to CCP Probation, or participate without restrictions per the school's adopted policy.

For both types of appeals:

- Each secondary school is required to create a policy to direct the school's appeal process, as described in [Ohio Administrative Code section 3333-1-65.13](#).
- Extenuating circumstances must be considered, separate from academic performance.

* "No credit" under this rule has been interpreted to mean a transcript entry of W, NC, or equivalent.

- Secondary school:
 - GPA calculators
 - Informing students
 - Creating and following appeals process
 - Verifying correct enrollment while on CCP probation

CCP: Underperforming Students

www.ohiohighered.org/ccp/resources

Under Rules & Regulations – click on Underperforming Students Rule

https://www.ohiohighered.org/ccp/resources

gusted Sites Imported From IE Higher Learning Com College Credit Plus fo College Credit Plus fo College Credit Plus fo Imported College Savings Tips

Student Eligibility Information

Underperforming Students Rule

Rule 3333-1-65.13 went into effect starting summer term of the 2018-19 academic year, providing for a definition of underperforming students and regulations for probation and dismissal from the program. Please see the [Guidance Document](#), [CCP Probation Dismissal Form](#), and [rule summary](#) for additional guidance, sample policy information, and sample student/parent form for the appeals process for CCP Probation and CCP Dismissal.

In addition, we have developed a [Probation Scenarios GPA Calculator](#) spreadsheet to assist in calculating GPA's.

Cumulative GPA Calculator

Multiple Colleges

Student Name

	Number of Credits*	GPA	(Number of Credits x GPA)
Institution A			0
Institution B			0
Institution C			0
<i>Sum of Credits</i>	0		0
Average GPA			#DIV/0!

**Please note - if you have colleges on quarter credits and semester credits, you'll need to convert all credits to the same system (all semester credits or all quarter credits) before inputting the number of credits earned.*

Guidance for Creating Policy & Sample Template

This document provides an overview of the requirements within Ohio Administrative Code 3333-1-65.13 for Underperforming Students. For exact language, refer to the rule in its entirety.

Rule Summary

Beginning summer term 2018, the new administrative rule for College Credit Plus (CCP) Underperforming Students must be implemented.

Definitions:

An **underperforming student** is defined as a student who meets at least one of these conditions:

- 1) Has a cumulative GPA of lower than a 2.0 in the college courses taken through the CCP program.
- 2) Withdraws from, or receives no credit for, two or more courses in the same term. (Withdrawing from a course occurs when the student dis-enrolls from a course after the census date and the secondary school is financially responsible for the tuition associated with the course.)

An **ineligible student** is defined as a student who meets the definition of an underperforming student for two consecutive terms of enrollment.

CCP Probation:

Student and Parent Information

College Credit Plus

CCP Probation and CCP Dismissal

Student's Name: _____

Parent's (or Parents') Name(s): _____

Notification Meeting Date: _____

Name of Secondary School Representative: _____

Instructions: Choose either the CCP Probation or CCP Dismissal section for this student.

CCP Probation (check if this status applies to this student):

- ☐ Students in the College Credit Plus program who are deemed “underperforming” and are placed on CCP Probation are due to the following conditions (check one or both, as applicable):
 - ☐ Has a cumulative GPA of lower than a 2.0 in the college courses taken through the CCP program.
 - ☐ Withdraws from, or receives no credit for, two or more courses in the same term. (Withdrawing from a course occurs when the student dis-enrolls from a course after the census date and the secondary school is financially responsible for the tuition associated with the course.)

- College:
 - Send pre-term notices to show enrollment (1 course while on CCP Probation)
 - Work with secondary schools to inform and intervene
 - Send final grades and cumulative GPAs immediately after term ends
- CCP Probation/Dismissal does not supersede college policies

CCP: Underperforming Students

Questions?

- CCP classrooms at secondary schools shall **(3333-1-65.4)**
 - Utilize a qualified (meets state, HLC criteria) instructor **(ORC 3365.11)**
 - College offers three hours of PD a year
 - Conducts classroom observation; determined by college
 - Follow the same syllabus (textbooks, materials) and grading standards
 - Consist of students who aspire to achieve the same learning outcomes
 - Assess using the same methods as the course delivered on the college campus
- Non-CCP students are provided written notice by the school that they are not earning college credit **(3333-1-65.2)**

Course Delivery: HS Based Courses

- Faculty member is credentialed and uses material developed by the college faculty
- Faculty member provides course instruction, develops course assessments, grading criteria, assigns final grades and is accessible to students
- May use a facilitator, who has no responsibility for the course
- Each online course must be a part of the course catalog

Reference **3333-1-65.4**

Course Delivery: Online Courses

- Two payment options (**ORC 3365.06**):
 - **A: Self-Pay**: student can elect to receive only college credit; responsible for tuition and books
 - Unless approved state waiver on file, student pays regular tuition rate
 - **B: State-Pay**: student receives both HS and college credit
- **2018-2019 cost** between \$41.63 (floor) and \$166.55 (ceiling) plus books (2019-20 will not be known until June)
 - Private colleges may charge student small amount (**ORC 3365.07**)
 - Default amounts follows yearly ADM/formula (**ORC 3365.01**)
 - *Will change yearly, however the ceiling cannot exceed colleges standard rate*
 - School responsible for textbooks (**ORC 3365.07**)
 - Non-public school students apply to state for funding to cover tuition cost; school still responsible for books (**3333-1-65-8**)
 - Schools can seek reimbursement from students who withdraw late or do not successfully complete the course unless they are economically disadvantaged (**ORC 3365.09**)

Cost

- May enter into Alternate Funding Agreements that fall OUTSIDE of the default funding amounts provided
 - Executed and available by **Feb 1** of each year; includes letter from college BOT approving rate
 - Terms comply with applicable laws and rules
 - Only good for one academic year
 - Agreed rate applies to all students however school cannot require students to enroll only with colleges where agreements are reached
 - Amount includes all costs, including but not limited to textbooks, course fees
 - If agreement is not reached, automatically set at default rate
 - Chancellor is not required to approve
- Alternative Funding Agreements that fall WITHIN the default funding amounts do NOT need approval
Reference **3333-1-65.6**

Cost

- Students are not eligible for any state or federal financial aid under CCP (**ORC 3365.08**)
- Economically disadvantaged students cannot be charged, at all (**3333-1-65.1**)
- Career and Technical students are charged back to school reporting the credit (**3333-1-65.9**)
 - If half time at each school, charges may be split between both

Cost

- Allocation unit is defined as “no more than four credit hours”
- Awarding of funds no longer follows grade level
 - All students awarded one allocation unit and continues until funding runs out
 - If not enough to cover an entire grade, lottery determines who receives additional funding
- Parent must apply through SAFE account, created by parent by **April 12**
 - *One deadline for the entire year; date will change year to year*
 - Must include acceptance letter from college

Reference **3333-1-65-8. ODE website**

Cost: Non-Public

- College submits no less than two weeks after the 15th calendar day of the term, roster of requested information; No less than 45 days after ODE receives, the secondary school reviews and confirms roster; flags any issues
 - If school does not respond, roster will be considered accurate
 - Summer is included with fall submissions for schools to review
- Issues reported to College by ODE via ODDEX
- College responds within 10 calendar days
- If not resolved, goes to Chancellor and State Superintendent
- Payments made by January 31 for summer and fall; July 31 for spring except in cases involving incomplete, or disputed, information

Reference **3333-1-65-7**

Payment Process

- Ohio Revised Code 3365: <http://codes.ohio.gov/orc/3365>
- ODHE: <https://www.ohiohighered.org/ccp>
- ODE: <http://education.ohio.gov/Topics/Quality-School-Choice/College-Credit-Plus>
- Resources: <https://www.ohiohighered.org/ccp/resources>
 - **New/revised documents added recently include...**
 - Revised handbook, tuition and grades guidance sheet
 - Guidance on weighted grades
 - Updated Information Session ppts

CCP Resources

- **Reminder** - Today's presentation is only as good as the current law/policy!
- **Questions?**

Reminders/Q&A
