

Meeting Minutes
April 3, 2018

- ❖ Welcome
- ❖ Energizing the CE/DE movement in Michigan
 - MiCEP's role
 - How to get people engaged to push forward as a State?
 - What do you do with this? Next steps? One thing that was mentioned is educating and teaching others about the accreditation process and what all it entails and sharing where teams are in the process.
 - It was suggested that we set up a series of webinars or half/full day trainings to begin walking through the accreditation handbook.
 - Deedee shared that two colleges in Michigan have received NACEP accreditation to date and that they are Mid Michigan and Baker. Ferris has submitted a letter of intent.
 - For professional development opportunities it was suggested that webinars make sense as faculty/instructors are usually not teaching May-August. Deedee suggested that she will work on scheduling some accreditation 101 type webinars that are narrow in focus so that they are manageable for attendees. Some suggestions were to start with an overview to start then develop additional webinars that allow us to learn from each other. Additional webinar topics include credentialing of instructors, building partnerships, recruiting students, retention of students and HLC.
 - It was stated that we need colleagues across the State to see the value of membership. A suggestion was to start building on the members that we have and focus on their needs and build out from there. The needs of current member institutions will often be the same needs of potential institutional members.
 - Focus on faculty. How do we engage faculty in the work that we do and the conversations? Our focus to date has been more on administration. Should we hold regional conferences and workshops throughout the

year? Would we have enough participation to make these workshops financially feasible and engaging?

- Discussed the value of an annual conference that allows people to get away from the office and focus on networking and growth.
 - Deedee suggested a meeting with MCAN to discuss possible collaborations and opportunities to work together to benefit and support the work that we do.
- We need to start doing more outreach and presenting at conferences about MiCEP. One suggestion was to do a presentation at the MCCA Student Success Summit in September. Other suggestions were to present at the LANDS, MODAC and HLC conferences.
 - Are Board members interested in participating?
 - What groups or organizations are Board members connected to or a part of that we could present at as well as to send out our MiCEP conference invitation?
 - Laura asked if Rob thought there was a lot of interest from Michigan community colleges. Rob feels strongly that this is an area that we should all be focusing on.
 - How can we help college/university administrators see the value of dual and concurrent enrollment partnerships?

❖ MiCEP Conference

- July 25 – 26, 2018
 - July 25 - Board meeting - Business Meeting - Optional Dinner
 - July 26 - Conference
- The H Hotel, Midland, Michigan
- Workshops Ideas and Suggestions – HLC, MDE, Legislative updates on DE/CE; round tables; matriculation; outside sources; services; NACEP & Standards; CTE Director, Brian Pyles; MCCA/MASU on transfer initiatives; Governor Snyder or consultant.
- Keynote Suggestions?
- Awards?
- Give-a-ways – thoughts?

❖ Treasurer's Report

- \$9,331.12 in bank

- ❖ Webinars and Trainings
 - credentialing of instructors; matriculation; HLC
- ❖ Sponsorship and Presentation Opportunities
 - Sponsoring other conferences/groups
 - MCCA student success summit
 - Liberal Arts Conference & Michigan Liberal Arts
- ❖ Retiree Participation on Committees
 - Not in by-laws - what role can they serve going forward
- ❖ Future Meetings – 11:00 a.m. – 12:00 p.m.
 - May 8 – Board and Committee Chairs/Co-Chairs
 - June 12 – Board and Committee Chairs/Co-Chairs
 - July 25 – Board and Committee Chairs/Co-Chairs at Annual MiCEP Conference
 - August 14 – Board
 - September 11 - Board and Committee Chairs/Co-Chairs
 - October 9 – Board
 - November 13 - Board and Committee Chairs/Co-Chairs
- ❖ Elections and Nominations
 - President/Secretary
- ❖ Social Media for MiCEP
 - Facebook/Twitter, etc. ready to roll out

Attendees – Deedee, Sandy, Rob, Laura