



NATIONAL ALLIANCE OF CONCURRENT ENROLLMENT PARTNERSHIPS BOARD MEETING MINUTES July 17, 2013

Executive Committee Members

President: Sandra González (Schenectady County Community College)
Past President: Lynn Burbank (University of Minnesota, Duluth)
President-Elect: Kent Scheffel (Lewis and Clark Community College)
Treasurer: Jeannette Carter (Pennsylvania College of Technology)
Secretary: Greg Kleinheinz (University of Wisconsin Oshkosh)
Member at Large: Linda Allen (Hawkeye Community College)

Committee Chairpersons and Representatives

Accreditation Commission: Jaclyn Dumond (Univ. of Southern Indiana)
Communications Committee: Brandon Kowallis (Salt Lake Community College)
Governmental Relations Committee: Vacant.
Membership Committee: E.J. Anderson (Rio Salado College)
Research Committee: Diana Johnson (NorthWest Arkansas CC)
4-Year Private Institutions: Dennis Waller (Northwest Nazarene University)
4-Year Public Institutions: Fabiola Juarez-Coca (Boise State University)
2-Year Institutions: Karl Madeo (Tompkins Cortland CC)
Participating: All Executive Committee members, Committee Chairpersons and Representatives; Adam Lowe, Executive Director (Ex-officio); Kim Byrnes, Director of Communications and Membership Services (Invited).

Meeting called to order at 1:05 pm.

Consent Agenda

1. Adopt the Minutes from April Meeting

Moved Kent, Linda second. Motion carried.

Non-Consent Agenda

2. Consider draft Bylaw Amendments to present to the membership

Jaclyn moved to open discussion, E.J. second.

Sandy stated that the goal for today is to agree upon changes to propose to the membership for a vote at the Annual Business Meeting in Jacksonville in October 2013. Each Amendment was discussed individually as presented by Sandy. Each Article was voted on individually.

Article X (Standing Committees) – In discussion it was noted that the existing committee is called the “Secondary School Partners Committee” not “Secondary Committee”. The impact of this amendment is to change its status to a standing committee, and thus the chair will serve on the Board of Directors.

Moved by Karl to accept this amendment with the name of the committee changed to Secondary School Partners Committee, second by EJ. Motion carried.

Article IV – No changes were proposed to the amendment as presented.

Moved by EJ to accept this amendment as presented, second by Jeanette. Motion carried.

Article V – No changes were proposed to the amendment as presented.

Moved by Karl to accept this amendment as presented, second by Greg. Motion carried.

Article X. Section 5 – The proposal as presented changes the existing section about the Accreditation Committee to a new Article XI to codify the establishment of the Accreditation Commission. Discussion focused on some of the wording of this relative to the rest of the bylaws, which are not always consistent nor have proper grammar. Correct grammar was proposed for the second paragraph, second sentence to read:
“The Commission is composed of not fewer than nine (9) members”.

It was recognized that the rest of the bylaws need a future edit to make it read consistently.

Jaclyn moved to accept this amendment with the change described above, second by Kent. Motion Carried.

Article XI – (Amendments to the Bylaws) In discussion the Board drafted changed wording of the first sentence of this proposed amendment to:

“The by-laws may be adopted, amended, or repealed by a majority of eligible members participating in the vote.”

The second paragraph was proposed to be revised to read:

“The by-laws may be brought to the membership for an electronic vote during normally scheduled elections or by electronic means when the Board of Directors deems it necessary.”

The Board also discussed the proposed change from a 2/3 majority vote to pass amendments to a simple majority. In discussion Sandy shared the past two years approximately 50% of the voting members have been represented at the Business Meeting. The 2/3 majority in the original bylaw was necessary to prevent a small minority of members approving changes to the bylaws due to low attendance at the Business Meeting. With electronic voting, all member institutions have the opportunity to participate.

Moved by Karl to accept this amendment with the changes above, second by Greg. Motion carried.

3. Review Draft Strategic Planning Action Steps

The two action step planning groups presented their drafts of the action steps. There was discussion on the wording and intent of each action step. Group 1 recommended demoting the following Objective to an Action Step:

- Implement specific actions to engage other educational models and constituencies

Several comments were made by Board members and the discussion will be taken back to their groups. Overall, both groups are moving forward well and have timelines for completing drafts in time for the Strategic Planning session in Jacksonville.

4. Review the Treasurer's Quarterly Report

Jeanette presented the Treasurer's Report. These included a Balance Sheet and a Profit & Loss Statement. She note that we are ahead of revenue projections.

Greg moved to accept the report, second by Lynn. Motion carried

5. *Good and Welfare*

- 1) Nominations and elections for 4 year public institutional representative.
 - Fabiola announced that she will not be running for a second term. Adam will work with the Nominations Committee to solicit nominations and run the elections.

- 2) Updates from Adam about new staff, office, and relocation to Malawi
 - Kim started work on June 25th and is settling in well. Adam, Kim, and Tanesha held a half day staff retreat to facilitate teambuilding, adapt processes for the growth, and plan for the year.
 - Adam departs for Malawi on July 23 where he will be working remotely for the year. He has already booked his first trip back the first week of October.
 - Discussion about the October Board meeting and the tentative times people should plan to attend. Sandy requested that Board members arrive the evening October 17th and remain for a Board meeting Tuesday the 22nd until noon.

Meeting adjourned 3:35 pm.