State and Regional Chapter Guidelines

Affiliate Financial and Legal Relationship

a. Each affiliated chapter must be operationally and financially independent of NACEP.

b. To earn affiliation a chapter needs to establish bylaws and elect/appoint officers but has flexibility in how their organization is structured.

c. Each affiliate must submit an annual report on activities and current officers.

Coordination and Accountability

a. Affiliated chapters are encouraged, but not required, to adopt a name that includes the phrase Alliance of Concurrent Enrollment Partnerships.

b. Affiliated chapters, though not the individual members, are entitled to display the NACEP logo in print and electronic marketing materials.

c. The Council would provide technical assistance to newly forming and formalizing chapters; organize leadership training at the national conference; identify individuals for Board and committee nominations, awards and conference presentations; raise issues for Board discussion; and coordinate state-level governmental relations.

Affiliate Membership Requirements

a. Local affiliates are permitted to establish their own membership policies and categories and can include both NACEP members and institutions that are not members of NACEP. At a minimum, membership must be open to any institution eligible for NACEP membership.

b. A majority of the leadership of affiliated chapters must come from NACEP postsecondary members, partner members, or secondary schools affiliated with a postsecondary member.

NACEP-Endorsed Member or Affiliate Conferences

a. Member institutions are responsible for the conference planning, securing a venue, financial responsibility, and covering the costs of any NACEP speakers.

b. NACEP will provide marketing support, NACEP speakers, connections to national speakers, and advice to the conference planning team.

Contact information@nacep.org to learn more.