



Rapid Self-Assessment of Concurrent Enrollment Quality Practices College Provided Faculty Model NACEP Accreditation Institute

Purpose

These worksheets will familiarize you with some of the core practices identified in NACEP's quality standards for College Provided Faculty model (CPF). NACEP has observed that consistent implementation of these practices distinguishes high quality programs. These worksheets do not directly cite the standards. Instead it paraphrases and identifies some of the ways the standards are operationalized and key areas where programs encounter difficulty during accreditation reviews.

The worksheets are intended to be used by teams of representatives from a single college or university discussing the topics together. If you are attending alone or in a small team, you should discuss the topics with individuals who likewise are attending alone – sharing practices from your institution and gaining insights into strategies used at other colleges.

Curriculum and Assessment Standards

NACEP

Standard	Is the CPF Practice/Policy currently in practice and documented?	<input type="checkbox"/>
A1	The institution ensures CPF students' proficiency of learning outcomes is measured using grading standards and assessment methods comparable to traditional campus sections.	<input type="checkbox"/>
C1	Courses administered through a CPF are institution catalogued courses with the same departmental designations, course descriptions, numbers, titles, and credits.	<input type="checkbox"/>
C2	Academic administrator reviews/conducts faculty evaluations and classroom observations following the college policy and procedures	<input type="checkbox"/>

What successful strategies are already in place at our institution?	Where do they need to be done more regularly and across the institution?	Where does our institution have the furthest to go in meeting these Standards?

Faculty Standards

- F1 All CPF instructors are approved by the appropriate institution academic leadership and must meet the minimum qualifications for instructors teaching the course on campus
- F2 The CPF ensures instructors are informed of and adhere to institution's policies and procedures for faculty teaching high school students. (Training provided?)

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Student Standards

- S1 Registration and transcripting policies and practices for CPF students are consistent with traditional college students.
- S2 The CPF students meet the course prerequisites of the institution
- S3 CPF students are advised about the benefits and implications of taking college courses, as well as the college's policies and expectations.
- S4 The institution provides, in conjunction with secondary partners, CPF students with suitable access to learning resources and student support services.

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Partnership Standards

- P1 CPF program fits within the institution’s mission and or strategic plan structure.
- The institution devotes faculty resources for academic oversight for CPF courses
- P2 CPF engages in intentional collaboration with its high school partners beyond merely offering a course.
- Processes are in place to show how partnership agreements come about

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Program Evaluation Standards

- E1 Students complete end-of-course evaluations for each CPF course, every time it is taught. The college reports findings to instructors. CPF evaluations are generally the same content and are conducted similarly to on campus evaluations.
- E2 The institution or program does ongoing evaluations of its effectiveness for program improvement. Some target groups to consider:
- a. CPF current students and alumni
 - b. Participating partners/institutions

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