

CALL FOR PRESENTERS

Audience Strands

Introductory level

Programs still developing basic policies and processes

Pre-Accredited level

Programs preparing for NACEP accreditation status

Accredited level

Programs with NACEP accreditation status

Session Formats

Lecture @ 50 minute

Panel @ 50 minute

Hands-on @ 50 minute

Poster Exhibit (to be displayed and explained in a round robin session)

Extended Session @ 110 minutes

Reminder: Presenters are expected to cover their own registration fees

National Alliance of Concurrent Enrollment Partnerships

SOLVING THE CONCURRENT ENROLLMENT PUZZLE

Fall 2007 NACEP CONFERENCE

October 27 – 29, 2007

Little America Hotel, Salt Lake City, Utah

The fall NACEP conference is an opportunity for concurrent enrollment program partners and administrators to exchange practical program success strategies.

We encourage presentations that will address their topics from the perspective of the different audience levels of experience to increase the usefulness of the information shared.

We encourage more partners to consider including a poster exhibit as a way of sharing valuable information without needing to prepare a 50-minute presentation. Poster exhibits can be “stand alone” presentations, where no further explanation is needed, or poster presenters can participate in a poster round table where an eight minute explanation can be repeated throughout the session.

Topics of interest reflect the basic areas of primary concern for concurrent enrollment program success and management. We encourage the sharing of practices in these areas that will lend guidance and share resources to others seeking their own quality program implementation.

Topics of Interest

1. Program Management

Registration process

Student services

Government relations

Partnership with campus and high school

Process for Application

1. **Complete** the attached form for application and indicate
a. Audience strand
b. Session format and
c. Topic of interest (match those listed)

2. **Submit** your form:
hard copy mail to
Ms. Laurie Culbertson
NACEP Conference
4003 University Circle
Weber State University
Ogden, UT 84408-4003
or
email your copy to
lculbertson@weber.edu
or
fax your copy to
801-626-7978

3. **Due** date for applications is May 10, 2007

4. **Receive** a final confirmation notice after all applications undergo a review process

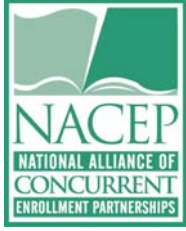
Topics of Interest continued

2. **Faculty**
Qualifications and selection process
Professional development models
Teacher benefits offered by either high school and/or post-secondary partner
Strategies for Partnership Building
3. **Student**
Program promotion and recruitment
Eligibility
Code of Conduct policies and process
4. **Curriculum**
Required syllabus format
Course offering approval process (post-secondary, high school and/or state)
5. **Evaluation** (Student Performance)
Distribution Process and response rate
Selection of exam format and grading
Program Research Summary
6. **Program Assessment**
(Course/teacher, 1-yr and 5-yr forms)
Distribution process and response rate
Program Research Summary

Seeking best practices from both district/high school and college/university partners

We actively encourage presentations that showcase best practices from the perception of both the district/high school partners and program-sponsoring colleges and universities. The list of topics is meant to provide a guideline but if you believe you have something valuable to offer and it doesn't quite seem to fit, feel free to contact Ted Ungritch to double check the appropriateness at ungritcte@uvsc.edu.

Please encourage your school partners to submit an application.



**Presenter
Application
Form**

- 1. Date and Time Selection**
- 2. Session Abstract**
- 3. Presenter Contact Information**
- 4. Audio/Visual Equipment Needs**
- 5. Biographical Sketch**

Reminder:

You will need to complete a separate application form for each individual session for which you apply.

**National Alliance of Concurrent
Enrollment Partnerships**

**SOLVING THE
CONCURRENT ENROLLMENT
PUZZLE**

**Fall 2007 NACEP CONFERENCE
October 27 – 29, 2007
Salt Lake City, Utah**

We are offering six sets of concurrent sessions throughout the conference. Please review the available dates and times and then indicate your first through third choice. The review committee will do their best to match your preferences.

1. Selection of Session Date/Time

Session Choices (Indicate your preference with x).
These sessions will last for 50 minutes allowing for a 10 minute transition between sessions

First	Second	Third	Date/Time
			Sat @ 4:15 Oct 27
			Sun @ 12:30 Oct 28
			Sun @ 1:30 Oct 28
			Sun @ 2:50 Oct 28
			Sun @ 3:50 Oct 28
			Mon @ 9:00 Oct 29

Indicate below if you wish to host an extended session (two-50-minute session slots) so that you have ample time to conduct your session, mark your time selection accordingly.

First	Second	Third	Date/Time
			Sun @ 12:30-2:20 Oct 28
			Sun @ 2:50-4:40 Oct 28

Session abstract form on page 5...



**Presenter
Application
Form**

**A. Pre-Conference
Date and Time
Selection**

**B. Directions for
application**

Reminder:

*Pre-Conference
Presenters must register
for the pre-conference
package which has an
additional fee.*

**National Alliance of Concurrent
Enrollment Partnerships**

**SOLVING THE
CONCURRENT ENROLLMENT
PUZZLE**

**Fall 2007 NACEP PRE-CONFERENCE
October 26, 2007
Salt Lake City, Utah**

During the Pre-Conference session on Friday, October 26, there is an opportunity to share best practices with other pre-conference participants. You are invited to make a presentation at this event regardless of whether you apply to present at the full conference session.

A. Pre-Conference Session Date and Time

These sessions will last for 15 minutes between 3:00 – 4:30 PM on Friday afternoon.

B. Pre-Conference Application Tips

Complete pages 5-7

**Session Abstract Tips for Pre-Conference Session
(Page 5)**

- a. Indicate in abstract that this is a pre-conference session with a time limit of 15 minutes
- b. Session format excludes panel option
- c. Indicate audience track
- d. Complete as requested

2. Session Abstract

A. Proposed Session Title:

Indicate if: Pre-Conference Session or Conference Session

B. Session Format (Check format to be used)

Lecture Panel Hands-on Poster

C. Audience Strand (Check appropriate audience strand, more than one can be checked if appropriate)

Introductory Pre-Accredited NACEP Accredited

D. Description in 30-40 words:

a. Objectives:

b. Content:

3. Presenter Contact Information:

Lead Presenter: (Provide information as it should appear in the printed program)

Presenter is a member of NACEP: _____ Yes _____ No

Name: _____ Title: _____

Organization:

Address: _____ City: _____ State: _____

Zip: _____

Day Phone: _____ Home Phone: _____ Cell Phone: _____

Fax Number: _____ E-mail Address: _____

Primary Contact: (If other than lead presenter, this is person responsible for communicating information between conference program committee and other presenters)

Name: _____ **Title:** _____

Organization: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Day Phone: _____ **Home Phone:** _____ **Cell Phone:** _____

Fax Number: _____ **E-mail Address:** _____

Co-presenter(s):

1. Name: _____ **Title:** _____
Organization: _____ **Day Phone:** _____
City: _____ **State:** _____ **Zip:** _____

2. Name: _____ **Title:** _____
Organization: _____ **Day Phone:** _____
City: _____ **State:** _____ **Zip:** _____

3. Name: _____ **Title:** _____
Organization: _____ **Day Phone:** _____
City: _____ **State:** _____ **Zip:** _____

4. Name: _____ **Title:** _____
Organization: _____ **Day Phone:** _____
City: _____ **State:** _____ **Zip:** _____

4. Audio/Visual Equipment Needs:

NOTE: Equipment can be provided if reserved at time of application submission. We can not make on-site equipment changes, please plan carefully.

_____ Flip Chart _____ Overhead Projector _____ TV/VCR (VHS-DVD)

_____ White Board _____ Slide Projector _____ LCD Projector

_____ Other (specify):

5. Biographical Sketch

Please attach a short biographical sketch for each presenter no more than 40 words.

Submit by May 10, 2007 using one of two methods:

1. Copy and complete the forms and attachments and mail to Laurie Culbertson (see address listed on page two).
2. Electronically save the forms, complete and email to lculbertson@weber.edu
3. Fax to Laurie Culbertson at 801-626-7978

We look forward to reviewing your application.
We'll notify you by email in late summer of your final confirmation

Thank You!